

San Jose Parents Participating Nursery School  
**2011-2012 Membership Contract**  
**1-Day Class**  
License# 430700551

As a participating parent in the 1-Day class, I agree to conduct myself in a manner consistent with the goals of SJPPNS and fulfill the following commitments:

**1. I will pay tuition and fees as stipulated below.**

- Annual tuition\* is \$650 and is paid in 10 installments, with the first installment (\$65) due *on or before April 29, 2011* or upon enrollment to the school and is non-refundable. The second installment is due in August, no later than at your Orientation meeting. The remaining installments are due on the first of each month (October-May). A \$10 late fee per child is added after the 10<sup>th</sup> of the month. A full year's tuition is discounted 5% (\$617.50) when paid by September 30, 2011. Tuition is refundable on a pro-rated basis with the exception of the first installment.
- Fees\* and Dues\* total \$200. These fees are due at Orientation. All fees and dues are non-refundable. These fees and dues include:
  - \$15 for NAEYC(National Association for the Education of Young Children), SCVC (Santa Clara Valley Council) Dues & Peninsula Consultant Service, CCPNS (California Council of Parent Participating Nursery Schools, Inc.), and PCPI (Parent Co-op Preschools International) dues.
  - \$65 School Supply fee.
  - \$40 Insurance fee.
  - \$80 Music Together fee

*\* Proposed Fees/Tuition for 2011-2012, subject to change*

**2. I will submit the complete membership packet and medical forms *on or before April 29 2011*.**

- If additional immunization doses or TB tests are required during the summer, I will provide updated records before Orientation. All immunizations must be complete before entering school.

**3. I will attend each 1-day class with my child.**

- I will only bring my enrolled child to school while class is in progress.

**4. I will attend the following mandatory meetings:**

- **Orientation(s)** held in late summer (see Registration Requirements letter for dates). I will notify the Coordinator in advance if an emergency prevents attendance. Failure to do so may result in your child being dropped from class.

- **Three General Meetings** are typically held on the third Tuesday of November, February, and April. These meetings begin at 7:30 pm and may not end before 10pm. Children (except nursing babies) are not allowed. If both parents attend a meeting, it only counts as one attended meeting.
- **Missed Meetings** – Members are required to notify the Director or Coordinator if a situation prevents attendance at any required meeting within three (3) days before or after a missed meeting. Failure to do so may result in the member having the choice of completing an additional three (3) hour fundraising shift, completing three (3) hours of a four (4) hour maintenance workday, or completing a three (3) hour special project to be determined by the Executive Board.

**5. I will perform these duties essential to the functioning of the school:**

- **Fundraising** - I will work a 2-3 hour fundraising shift (one shift per family). If a member withdraws after January 1st and the work shift is not completed, the member shall be fined \$50 and placed on Bad Standing if not made up.
- **Committee Job** – I will serve on a committee or hold a board position and attend related meetings. [An Executive Board position is a committee job].

**6. Other Responsibilities**

- **Resignation** – I will give a 2-week advance written notice to the Membership Chairperson. I will meet membership obligations and pay tuition through this 2-week period prior to the resignation date.
- **Return Property** – I will return my school key by the last day of the school year, or upon resignation from the school. Failure to do so will result in a \$10 fine.

**Participating Parent’s Signature(s)** \_\_\_\_\_

\_\_\_\_\_

**Child’s Name** \_\_\_\_\_

**Date** \_\_\_\_\_